



City Council “A” Session January 27, 2022 Item #20



Presented by Maria Villagómez
Deputy City Manager

Regional Catastrophic Planning Grant Program (RCPGP)

Total Funding Available is \$963,310

- **\$508,195 – FY20 RCPGP Award - Ordinance 2020-10-29-0762**
- **\$455,115 – FY21 RCPGP Award - Ordinance 2021-11-18-0024**

3-Year Performance Period (Deadline for Spending Awards):

- **FY20 September 1, 2020 – August 31, 2023**
- **FY21 September 1, 2021 – August 31, 2024**

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- **FY20 funds focusing on Food and Water Lifelines**
- **FY21 funds focus on Emergency Sheltering Lifelines**
- **Examples for Projects:**
 - **Assessment of impacts on water and food distribution during catastrophic events (winter storm/flooding)**
 - **Pre-disaster contracts with private companies for stockpiling/point of distribution for emergency supplies (food/water/blankets)**
 - **Identify and prioritize new/existing emergency sheltering capabilities**
 - **Pandemic Planning activities in response to COVID-19**



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- **Contracts with the following 6 Consulting Firms to be “On Call” to assist the City with Catastrophic Disaster Planning, Training, and Exercises:**

- Innovative Emergency Management Inc. (36 years’ experience)
- Integrated Solutions Consulting (15 years’ experience)
- Olson Group, Ltd. (15 years’ experience)
- Hagerty Consulting, Inc. (12.5 years’ experience)
- Partner Forces LLC (6 years’ experience)



- **3 Consulting Firms were not Selected**

- Authintegric, LLC
- Vendor Selection Solutions, LLC
- Will O’Brien’s, LLC



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- City Council Adopted Multi-Year Engagement Process on February 14, 2019, for the Homeland Security Grant Program (HSGP)
- Task Orders Process is a Modified Bid Process that will allow the Office of Emergency Management to Request a Proposal from each Firm to Conduct a Specific Task (i.e., new plan, exercise, etc.)
- OEM team will Select the Best Proposal and Manage Deliverables and Timelines

Multi-Year Engagement for Emergency Management Services Contract
Ordinance No. 2019- 02-14-0124
Task Order for Adaptive Recovery Strategy Plan

| | |
|-----------------------------|---|
| COSA Project Lead | Leigh Middleton |
| Consultant | Integrate Solutions Consulting, Contract # 4600018076 |
| Consultant Point of Contact | Dan Martin, Managing Principal |
| Task Order Total Price | \$46,324.20 Funding Source 2018 UASI |
| Performance Period | June 26, 2020 through September 30, 2020 |

This Task Order is entered into by and between the City of San Antonio ("City"), pursuant to the Professional Services Contract #4600018076 ("Professional Services Contract"), authorized by Ordinance No. 2019-02-14-0124, passed and approved on the 14th day of February 2019 and Integrated Solutions Consulting ("Consultant"), both of whom may be referred to collectively as the "Parties."

Section 1: TERMS & CONDITIONS

- 1.1 All terms and conditions of the above referenced Professional Services Contract, entered into by the Parties, are hereby incorporated and made a part of this Task Order for all purposes.
- 1.2 Consultant agrees to provide the services in the selected Proposal dated 16 June 2020 for the Task Order Total Price identified above herein. A copy of the Proposal is attached to this Task Order.
- 1.3 In the event of any conflict or inconsistency, the provisions of the Parties shall be resolved by giving precedence in the following order: (i) the terms and conditions of the related grant award providing funding for the Task Order; (ii) the terms of the Professional Services Contract; (iii) the terms of this Task Order; and (iv) the Consultant's selected Proposal for this Task Order.
- 1.4 An agreed upon payment schedule for the project is included in the Consultant's Proposal and is attached to this Task Order. The payment schedule for the project may include certain deliverable milestones as a condition for payment.
- 1.5 Consultant is required to provide the San Antonio Office of Emergency Management ("SAOEM") with invoices and other payment documentation that outline the work completed pursuant to the Task Order and the amount due. The amount due may not exceed the Task Order Total Price, unless this Task Order is amended by a written agreement executed by the Parties.

Section 2: ACCEPTANCE OF TASK ORDER

The creation of a purchase order and the issuance of a Notice to Proceed by City shall signify City's acceptance of this Task Order. Consultant shall not commence the service under this Task Order until a purchase order has been executed by the City of San Antonio Contract and Purchasing Office and a Notice to Proceed has been issued for this Task Order. Consultant's acceptance of this Task Order shall be signified by its signature below.

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Project Timeline



Jan 2022



Feb - Mar 2022



Mar - Apr 2022



May 2022-Aug 2023



June-August 2024

City Council
briefed
Approves Multi-
Vender Contract



Leadership
Approves
Program Plans
and start task
order process



Task orders
filled and
planning
process begins



Project
spending starts,
Program outline
on deliverables



Project and final
deliverables



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